Only Autodesk Account holders with a school IT admin or educator profile type and a confirmed educational eligibility status may access lab installation files for Fusion. The main steps to perform a lab installation are as follows:

1) Create an account at autodesk.com/eligibility with the school IT admin or educator profile type
2) Confirm your educational eligibility
3) Access lab installation files for Windows or Mac
4) Complete the Windows install process
5) Complete the Mac install process
6) Share PDF guides with the students and educators in your organization
7) Maintain your educational eligibility status through an annual renewal process

This guide will walk you through these steps.

1) Go to the Get Products page within the Autodesk Education Community at autodesk.com/eligibility and click Get Started. This will open a sign in screen.

From the sign in screen, click Create Account to create a new Autodesk account.

Fill in the required information. For educational role, select school IT admin or educator. When all three fields are complete, click Next.

Note: It is important to provide the correct information here because your answers will inform the list of schools that you will choose from on the next screen.
Enter your full name, email address, and a password to create an Autodesk account. Check the box to agree to Autodesk’s Terms of Use and Privacy Statement. Click Create Account.

**Note:** The first and last name you use in this step needs to match the first and last name on the documents you will submit to confirm your eligibility for free educational access to Autodesk software and services.

**For example:** If your school employee ID says “Indiana Adams,” please enter this as your name instead of “Indy Adams.”

Check your email account for a message from Autodesk, open it, and click the Verify Email button within the message to verify your email address.
A message will display in your browser stating that your account has been verified. Check or uncheck the box on this page to set your email preferences and click Done.

A form will display that asks you for a few more details related to your educational eligibility. Fill out this form and click Next.

A message will display about your account status. Click Continue and return to the Get Products page within the Autodesk Education Community at autodesk.com/eligibility.
Go to autodesk.com/eligibility. If you see a message stating that we still need to confirm your eligibility for educational access to Autodesk products, then click the Get Started button to begin this confirmation process.

Check that your information is correct and click the Confirm button.

Autodesk uses SheerID’s verification services to help confirm your educational eligibility. If SheerID can immediately confirm your eligibility, you will see a message that says, “You’re Confirmed.” If you see this message, click the Get Autodesk Software button.

If you do not see this message, please follow the additional steps below to provide documentation that will allow SheerID to confirm your educational eligibility.
If you reach a page with the heading “Additional documentation needed” you will need to upload at least one document confirming your employment status with an eligible educational institution. To improve your chances of approval, please provide more than one document. For example, you can upload an employee ID card and an official employment letter from your educational institution.

The following letter templates can be downloaded and used to create documentation on school letterhead:

- IT/lab administrator template
- Faculty template

Once your documentation has been uploaded, click Submit. It may take up to 48 hours for your educational eligibility status to be determined by SheerID.

If SheerID approves your educational eligibility, you will receive a confirmation email.

If you do not receive a confirmation email and would like to follow up with SheerID, please contact them at customerservice@sheerid.com.
Check the system requirements for Fusion software. If the Windows or Mac computers in your class or lab meet these requirements, proceed to step 3b and continue with the installation process. If your class or lab is using Chromebooks or computers that do not meet these requirements, send students to fusion.online.autodesk.com where they can use Fusion in a browser. This browser access option is only available in English.

Navigate to autodesk.com/fusion360lab. If you registered for an Autodesk Account with the school IT administrator profile type, you can access the Fusion lab install files on this page by following steps 3c-3e. Otherwise, skip to step 3f.

Make sure you are signed into this page. If you need to sign in, click the orange Sign In button.
To download the lab install file for Windows, click the Download for Windows link. To download the lab install file for Mac, click the Download for Mac link.

Locate the install file you have downloaded.

If you downloaded the Windows file, it is named “Fusion Admin Install.exe.” Continue to step 4 to proceed with the Windows install process.

If you downloaded the Mac file, it is named “Autodesk Fusion Admin Install.pkg.” Continue to step 5 to proceed with the Mac install process.

If you registered for an Autodesk Account with the educator profile type, you will need to file a support ticket via our 24/7 virtual assistant, AVA, in order to access the lab install files. To launch AVA, visit ava.autodesk.com/modular?module=edu and sign in with your educator credentials.
From within AVA, expand the Quick links section and click Create a Case.

AVA will ask, “How can I help you?” Indicate the lab install file you need by typing either “Please send me the lab install file for Windows” or “Please send me the lab install file for Mac.” Click Submit.
Click Create a Case.

Complete all the required fields and press submit. The Education Support team will get back to you with the lab install file that you have requested.

If you receive the Windows file, continue to step 4 to proceed with the Windows install process.

If you receive the Mac file, continue to step 5 to proceed with the Mac install process.
Execute the Fusion lab install on each computer. This can be done by running the executable from Windows Explorer, a command shell, script, or software distribution management system. The executable will prompt for administrator privileges if it does not already have them.

The installer will display a progress bar. Once the installation is complete, launch Fusion. This may take a few minutes.

Students may now sign into Fusion from a Windows computer in your class or lab using their email address and Autodesk account password.

**Note:** If the students in your class or lab do not yet have an Autodesk Account with educational access to Fusion, please have their instructor use our guide titled “Autodesk Fusion Educator’s Guide to Onboarding and Offboarding Students” at [autodesk.com/fusion360class](http://autodesk.com/fusion360class).
Set up auto-downloading Fusion updates. This is highly recommended to avoid file version issues between lab and single user installs. To do this, follow section 6 (page 14) of the Advanced Lab Install Instructions at autodesk.com/fusion360lab2.

Students may now sign into Fusion from a Windows computer in your class or lab using their email address and Autodesk account password.

**Note:** If the students in your class or lab do not yet have an Autodesk Account with educational access to Fusion, please have their instructor use our guide titled “Autodesk Fusion Educator’s Guide to Onboarding and Offboarding Students” at autodesk.com/fusion360class.
Install the pkg file on each Mac computer in your class or lab using any of the customary methods: double-click on the package in Finder, use the “installer” command in the terminal (with the required sudo) or use a software distribution and management system such as Apple RDP or Munki.

The installer will display a progress bar. When the installation is complete, Fusion will launch automatically. This may take a few minutes.

Students may now sign into Fusion from a Mac computer in your class or lab using their email address and Autodesk account password.

**Note:** If the students in your class or lab do not yet have an Autodesk Account with educational access to Fusion, please have their instructor use our guide titled “Autodesk Fusion Educator’s Guide to Onboarding and Offboarding Students” at autodesk.com/fusion360class.
Sign up for update notifications. This is highly recommended to avoid file version issues between lab and single user installs. To do this, fill out the form at autodesk.com/fusion360updates and click Submit.

Each student and educator in your organization who will be using Fusion in your class or lab will need an Autodesk Account with a Fusion entitlement. Autodesk provides two PDF guides to help educators and students get started with Fusion.

Educators may on-board students to Fusion using the Educator’s Guide to Onboarding and Offboarding Students, which is available online at autodesk.com/fusion class.

Option 1
Individual Access
You may ask your students to create or sign-in to their own Autodesk Account and individually confirm their eligibility to access the Autodesk Education plan. This plan provides free, annually renewable educational access to dozens of Autodesk products, including Fusion, for eligible students, educators, IT admins, and design competition mentors.

To have your students use this option, send them to the guide titled “Single user install process and browser access to Fusion” at autodesk.com/fusion360updates and have them follow the steps on pages 2-11.

Option 2
Access via an Educator
If you are an educator that has one or more educational availability requirements, you may obtain and manage your own Autodesk Account with the Educator profile type. The Educator profile type has enhanced access to the annually renewable Autodesk Education plan, which allows you to assign Fusion and dozens of other Autodesk products available through the Education plan to up to 125 students per product. When you use your Autodesk Account to assign products to students this way, your students do not have to individually confirm their own eligibility for educational access. Instead, students are tied to your eligibility, and they lose access to products if your eligibility expires or if you unassign them from products.

To use this option for onboarding students to Autodesk products, follow the steps on pages 2-24 of this document, then send your students to autodesk.com/fusion360updates and have them follow the steps on pages 12-19 of that document. If now or in the future, these students want to have full access to all the products in the Autodesk Education plan, they will need to enroll and sign-in to the Autodesk Account. Students may be able to request to use an Autodesk product after you unassign it; they may additionally follow steps 2-16 in the guide at autodesk.com/fusion360updates. This will show them how to use Option 1 (Individual Access), which can be used at the same time as Option 2.

Seamless Product Access Across Option 1 and 2
The two options for educational access listed here—individual access and access via an educator—work together seamlessly. Students can use them both at the same time.
Students may get individual product access or access via an educator by following the steps in the Single User guide at [autodesk.com/fusion360edu](https://autodesk.com/fusion360edu).

Please share these guides with the educators and students in your organization.

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### Option 1
**Individual Access**
A student, educator, or design competition mentor may create an account and individually confirm their eligibility to access the Autodesk Education plan. This plan provides free, educational access to Autodesk products for eligible individuals. Products can be accessed this way at [autodesk.com/eligibility](https://autodesk.com/eligibility).

### Option 2
**Access via an Educator**
A student may create an account after getting assigned to use one or more Autodesk products by their educator. This will provide students with access to Autodesk products at [manage.autodesk.com/edup](https://manage.autodesk.com/edup). These students will not have to individually confirm their eligibility for educational access to Autodesk products.

Students may use both option 1 and option 2 at the same time. This document will walk you through how these options work.

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### Lab Install Process

7. **Maintain your educational eligibility status through an annual renewal process**

To see your renewal date, sign in at [autodesk.com/eligibility](https://autodesk.com/eligibility).

**Note:** If you have assigned Autodesk products to your students through your Autodesk account, their product access is tied to your educational eligibility status. Your students will lose product access if your eligibility expires.
Autodesk will send you an email reminder when your renewal date is near. You can also set a calendar reminder in your preferred scheduling program.

**Note:** As an educator or school IT admin, you will be able to renew up to three months before your renewal date. When you renew, your confirmation of eligibility date moves out a full year from your prior confirmation date, not from your renewal date. So, there is no penalty to renewing early.

When it is time to renew, visit autodesk.com/eligibility and follow the prompts to renew or restart your access.
Browser access to Fusion

All Autodesk Education Accounts with access to Fusion software also have browser access to Fusion. Browser access to Fusion is ideal for Chromebooks and similar devices. With no downloads or installs required to get started, browser access helps create a seamless experience between home computers and the IT lab. Browser access to Fusion is only available in English. To use browser access to Fusion, visit fusion.online.autodesk.com.

Learning resources

To help you learn Fusion, you can access training tutorials on the Fusion 360 product center.

Support resources

If you need additional support, visit the Education Support page or use the following resources:

- For help with the confirmation of educational eligibility process read the SheerID Student FAQ or the SheerID Educator FAQ.
- If you have questions about your educational eligibility, contact our verification service provider SheerID at customerservice@sheerID.com.
- For more information about getting started with Fusion Team for Education, visit the Autodesk Knowledge Network.

Free Autodesk software and/or cloud-based services are subject to acceptance of and compliance with the terms of use and/or other terms that accompany such software or cloud-based services. Software and cloud-based services subject to an Educational license or subscription may be used by eligible users solely for Educational Purposes and shall not be used for commercial, professional, or any other for-profit purposes.

To create an account on the Autodesk Education Community, users must meet minimum age requirements, agree to its terms of use, and also satisfy all eligibility requirements, including being: (a) a faculty member; (b) a student; (c) a qualifying educational institution; or (d) an Autodesk sponsored design competition competitor or mentor.

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